



MEETING NOTICE

(MGL Chapter 30A, Sections 18-25)

**COMMITTEE OR
CONVENING BODY:** Cemetery Commission

MEETING PLACE: Cemetery Office, 161 Main Street, Groveland

**DATE & TIME OF
MEETING:** Thursday, December 17, 2015 @ 4:15 p.m.

AGENDA ITEMS:

- 1.) Accept minutes of previous two meetings. Vote will be taken.
- 2.) Financial report.
- 3.) Cemetery Superintendent report.
 - a. Lot Request Report
 - Lot N-87 Status. Vote may be taken.
 - Lot 776 Status.
 - b. Burial Report (Black Book)
 - c. Burial and Services Report
 - d. Work Order Report
- 4.) Cemetery Commissioner concerns.
 - a. Cell Telephone
 - b. Road Commissioner Request
 - c. Hearse House
 - d. Capital Improvement Request
 - e. Fees Schedule
 - f. Flag Policy
- 5.) Discuss bid to change fencing around aggregate area. Vote may be taken
- 6.) Review tree service work.
- 7.) Discuss drainage plans status.
- 8.) Discuss cemetery records organization.
- 9.) Discuss cemetery software status.
- 10.) Discuss Preservation Plan review.
- 11.) Discuss winter preparations.
- 12.) Schedule next meeting. Vote will be taken
- 13.) Adjournment. Vote will be taken.

TOWN CLERK
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2015 DEC 15 PM 2:59

TOWN OF GROVELAND

Signed: _____

Paul V. Spitzer

Date: _____

12/15/15